

# LATIMORE TOWNSHIP BUILDING PERMIT APPLICATION

**IMPORTANT - Applicant instructions:** For all applications complete and or mark parts 1, 2, 3, 4, 5, 6 and 7. Parts 8, 9 and 10 are for department use only.

App. Date \_\_\_\_\_ Permit Number \_\_\_\_\_ Type of permit;  building,

other (explain) \_\_\_\_\_

Parcel Number \_\_\_\_\_ Building Type  residential,  commercial

## **Part # 1 PROPERTY INFORMATION**

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## **Part # 2 OWNER INFORMATION**

First Name \_\_\_\_\_ Last name or Business name \_\_\_\_\_

Street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## **Part #3 CONTRACTORS INFORMATION**

Architect/Engineer \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Phone # \_\_\_\_\_

General Contractor \_\_\_\_\_ Pa. Reg Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Phone # \_\_\_\_\_

Electrical Contractor \_\_\_\_\_ Pa. Reg Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Phone # \_\_\_\_\_

**Part # 4 IMPROVEMENT TYPE**

New construction  Addition  Alteration  Repair/replacement

New projects include construction information, drawings with measurements. (see example)

Change of use (explain) \_\_\_\_\_  other (explain) \_\_\_\_\_

Building improvements Value \$ \_\_\_\_\_  Actual  Estimated

**Part # 5 PROPOSED USES**

Residential  Storage  Business  Assembly  Factory  Educational  Institutional  Other

Living area \_\_\_\_\_sq.ft. Garage area \_\_\_\_\_sq.ft. Building area \_\_\_\_\_sq.ft.

**Part # 6 TRADE INSPECTIONS REQUIRED**

Building:  Y  N Structural type \_\_\_\_\_ Number of rooms \_\_\_\_\_

Electrical:  Y  N Service size \_\_\_\_\_

Plumbing:  Y  N Number of bath rooms \_\_\_\_\_

Mechanical:  Y  N Type of heating \_\_\_\_\_

Other:  Y  N Type \_\_\_\_\_

**Part # 7 CERTIFICATION**

I certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make application as there authorized agent and I agree to conform to all the applicable laws of the State of Pennsylvania and the local municipality. In addition if a permit for the work described in this application is issued, I certify that the code official or the code official’s authorized representative shall have the authority to enter areas covered by such permit during normal business hours to enforce the provisions of the Pennsylvania Uniform Construction Code Act, # 245 of 1999 and any appendix amendments.

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

Address \_\_\_\_\_

Phone number, land line \_\_\_\_\_ Cell \_\_\_\_\_

Part # 8 PROJECT DOCUMENTS SUBMITTED

Architectural ( ) Structural ( ) Mechanical ( ) Electrical ( ) Job Specifications Sprinkler ( ) Other ( )

Part # 9 PROJECT DOCUMENTS SIGNED AND SEALED

Architectural ( ) Structural ( ) Mechanical ( ) Electrical ( ) Job Specifications Sprinkler ( ) Other ( )

Part #10 VALIDATIONS

Total sq.ft. Of living area \_\_\_\_\_

Building : ----- \$ \_\_\_\_\_

Electrical : ----- \$ \_\_\_\_\_

Plumbing: ----- \$ \_\_\_\_\_

Mechanical: ----- \$ \_\_\_\_\_

Township: ----- \$ \_\_\_\_\_

State UCC fee: ----- \$ \_\_\_\_\_

Total Fees: ----- \$ \_\_\_\_\_

Approved By: \_\_\_\_\_ Title: \_\_\_\_\_

Approved Date: \_\_\_\_\_